



# Foreign Affairs Manual

## 4 FAM - Financial Management

Change Transmittal: FIN-380

Date: July 5, 2006

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### 4 FAM 460

## TRAVEL AND TRAVEL MANAGEMENT

### Changes

1. The reference to 4 FAH-3 H-490 cited in subchapter 4 FAM 463.3-4b(2) (page 4) is corrected to read, **4 FAM 490**.
2. Revisions since the last update appear in *dark magenta italics* in the manual. Other than formal titles, the dark magenta italics will be removed the next time the material is updated. Only current changes will appear in dark magenta italics. Dark magenta italics provide a historical record of changes.
3. **Change Transmittal** has replaced the term Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's Change Transmittal acronym and numerical series remains in place.
4. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see FAM 1115.2).

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1. Remove **4 FAM 460** (CT:FIN-376; 11-01-2005, 10 pages) and insert the revised 4 FAM 460 (CT:FIN-380; 07-05-2006, 10 pages).
2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:FIN-380 and initial.

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